



2014-07

TEXAS DEPARTMENT OF AGRICULTURE  
TEXANS FEEDING TEXANS:  
HOME DELIVERED MEAL GRANT PROGRAM

TODD STAPLES, COMMISSIONER

RESOLUTION AUTHORIZING COUNTY GRANT

A RESOLUTION OF THE COUNTY OF TITUS COUNTY TEXAS (County)  
CERTIFYING THAT THE COUNTY HAS MADE A GRANT TO  
N.E.T. Opportunities, Inc.

(Organization) AN ORGANIZATION THAT PROVIDES HOME-DELIVERED MEALS TO  
HOMEBOUND PERSONS IN THE COUNTY WHO ARE ELDERLY AND/OR HAVE A  
DISABILITY AND CERTIFYING THAT THE COUNTY HAS APPROVED THE  
ORGANIZATION'S ACCOUNTING SYSTEM OR FISCAL AGENT.

**WHEREAS**, the Organization desires to apply for grant funds from the Texas Department of  
Agriculture to supplement and extend existing services homebound persons in the County who  
are elderly and/or have a disability, pursuant to the Home-Delivered Meal Grant Program  
(Program); and

**WHEREAS**, the Program rules require the County in which an Organization is providing home-  
delivered meal services to make a grant to the Organization, in order for the Organization to be  
eligible to receive Program grant funds; and

**WHEREAS**, the Program rules require the County to approve the Organization's accounting  
system or fiscal agent, in order for the Organization to be eligible to receive Program grant  
funds.

**BE IT RESOLVED BY THE COUNTY:**

SECTION 1: The County hereby certifies that it has made a grant to the Organization in the  
amount of \$1,372.75 to be used between the:

1 of February, 2015 and the 31 of January, 2016.  
Day Month Year Day Month Year

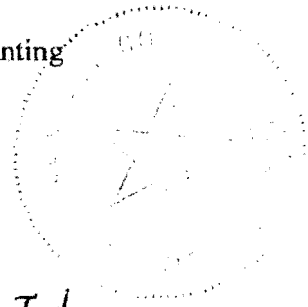
SECTION 2: The County hereby certifies that the Organization provides home-delivered meals  
to homebound persons in the County who are elderly and/or have a disability.

SECTION 3: The County hereby certifies that it has approved the Organization's accounting  
system or fiscal agent.

Introduced, read, and passed by the affirmative vote of the County on this 27 day of  
October, 2014.

Brian P. Lee  
Signature of Authorized Official

Brian Lee Titus County Judge  
Typed Name and Title



**NOTE:** All information shown in this resolution must be included in the resolution passed by the County.



- In 2007, the Texas Department of Agriculture began administering the \$20 million Texans Feeding Texans: Home-Delivered Meal Grant Program
- An estimated 450 meal providers will be eligible to receive funding through this program
- Qualified meal providers are eligible to receive funds to supplement and expand home-delivered meal service
- Funds will be distributed among all qualified meal providers
- Recipients are using grant funds to add weekend meals and breakfasts, shorten waiting lists, and meet rising fuel costs



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[www.tda.state.tx.us](http://www.tda.state.tx.us)

Texans Feeding Texans  
Home-Delivered Meal  
Grant Program

*"We need to do  
everything in our  
power to make sure  
our seniors and Texans  
with special needs  
never go hungry."*



## The Role of the Counties

Texas Department of Agriculture (TDA) funds are available to all counties that have home-delivered meal providers.

Counties can bring TDA dollars to their communities by making grants to qualified nonprofit meal providers.

If the county makes grants to providers totaling \$0.25 or more per county senior as reported in the most recent decennial census, those providers will be eligible for maximum TDA dollars. Lesser county grants qualify providers for pro-rated TDA grants.

If a county makes grants to multiple meal providers, the amount of those grants will be totaled to determine the county's overall participation level.

Counties that provide homebound meal-delivery services may apply directly to TDA as providers.

## The Role of the Meal Providers

A nonprofit organization or governmental agency that delivers meals to homebound elderly or disabled individuals is eligible to apply for a grant through the Home-Delivered Meal Grant Program.

In order for providers to qualify for funds, they must first obtain a grant from the county(ies) in which they serve meals.



A complete application includes:

1. TDA application form
2. Recent audit or financial statements
3. Completed county resolution form stating the county grant amount

If applicant is a nonprofit, also include:

4. 501(c)(3) IRS determination letter
5. List of organization's board members and officers

## The Role of the Texas Department of Agriculture

It is TDA's intent to develop and administer a simple and effective grant program.

TDA staff will work with meal providers and their counties to ensure all qualified providers receive funding through this program.

Applications must be postmarked by November 1 each year.

*"The Texas Department of Agriculture is honored to be a public partner with the home-delivered meal agencies who provide an amazing service to Texas, feeding millions of meals annually to homebound residents."*

**– Commissioner Todd Staples  
Texas Department of Agriculture**

**To apply, visit [www.tda.state.tx.us](http://www.tda.state.tx.us)  
or call (800) TELL - TDA (835-5832)**



TEXAS DEPARTMENT OF AGRICULTURE  
TODD STAPLES, COMMISSIONER

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ABOUT  
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Grants & Services > Trade and Business Development > Home-Delivered Meals Grant Program

### Texans Feeding Texans - Home-Delivered Meal Grant Program

Deadline: Postmarked - Saturday, November 1, 2014 (see submission guidelines in RFA)

The Texans Feeding Texans Home-Delivered Meal Grant Program was established to help supplement and extend the applicants current home-delivered meal program for seniors and/or disabled Texans. Governmental and non-profit agencies are eligible for this grant program.

### \* County Role

Counties can bring TDA dollars to their communities by making qualifying grants to meal providers. County grants should be based on the county seniors as reported by the census: 2010 Census Numbers per County.

A grant equivalent to \$0.25 per county senior as reported in the 2010 census qualifies meal providers for funds under the Program.

County grants at rates less than \$0.25 per county senior will qualify providers for correspondingly smaller TDA grants.

If a county has multiple meal providers, the individual county qualifying grants will be totaled to determine the County's overall participation level.

### Meal Provider Role

### Texas Department of Agriculture (TDA) Role

### 2014 Grant Awards

2014 Grant Award information PDF

2014 HDM 2nd quarter report

### 2015 Application Forms

2015 Official Request For Application (RFA)

#### Forms

##### Required

2015 HDM Application Form (doc)

2015 Attachment A - Meal Number Documentation

Worksheet (xls)

2015 Home Delivered Meals - County Resolution (pdf)

##### Optional

Payee ID (.pdf)

Direct Deposit (.pdf)

### Related Links

Grant Information

Grant Program Rules

### Contact

Mindy Fryer

phone: (512) 463-6908

fax: (888) 223-9048

Grants@TexasAgriculture.gov

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Where the Money Goes

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Provider Total Budget by Service													
Provider Name: 10/27/2014 12:06 PM		N Opportunities, Inc					AAA Name: Region Number: Region 4						
Cost Area	Total Agency Budget	Home Delivered Meal Program	Nutrition Education - AAA Clients	Nutrition Education RLS Clients	Congregate Meal Program	Other Meal Programs (non-DADS)	Agency Budget not Applicable to Programs	Participant Assessment	Aging Transp.	CEAP, CSBG, and Head Start	If applicable replace with title of other agency program	If applicable replace with title of other agency program	Balance not budgeted
Total of all Cost Areas	3,370,004.00	276,685.00	-	840.00	-	383,251.00	-	-	-	2,586,228.00	123,000.00	-	-
Percentage of Total Cost	100.000%	8.210%	0.000%	0.025%	0.000%	11.372%	0.000%	0.000%	0.000%	76.743%	3.650%	0.000%	-
<b>Budgeted Meals</b>													
<b>Provider Prepared Meals</b>													
Hot Meals	42,000	42,000											
Frozen Meals													
Chilled Meals													
Shelf Stable Meals													
Total Provider Prepared Meals	42,000	42,000											
<b>Purchased Meals</b>													
Hot Prepared Meals Purchased from a Supplier or Central Kitchen													
Frozen Meals													
Chilled Meals													
Shelf Stable Meals													
Total Purchased Meals													
Total Budgeted Meals	42,000	42,000											
% of Total Meals		100%				0%	0%						
Whole Unit Rate		6.61											

TOTAL meals 99,330 YR. }  
 TOTAL COST 659,936 YR. }  
 CCAD 42,000 276,685.00 6.59 }  
 CBA 57,330 383,251.00 6.68 }  
 6.64 whole unit COST

CCAD 42,000 FOR FY 2015  
 (Community CARE for Aged and Disabled)

CCAD 42,000 @ 4.95 = 207,900. cost  
 unit rate pd. 276,685. cost  
 68,785.7

CBA 57,330 FOR FY 2015  
 (Community BASED ALTERNATIVE)

CBA 57,330 @ 6.12 = 350,840. cost  
 383,251. cost  
 32,391.7

101,176. loss  
 33,000. TEXAS FEEDING TEXANS  
 68,176.  
 24,000. Donations from organizations  
 44,176.  
 10,000. Franklin Co.  
 20,176. +

10/27/14 12:06 PM

Provider Name: N.E.T. Opportunities, Inc

AAA Name:

Region Number: Region 4

Home Delivered Meals  
BUDGET WORKSHEET CALCULATION OF THE PER MEAL UNIT RATE

1. Total Budgeted Expenses for Contract Year 1. \$ 277,525.00

2. Total Number of Anticipated Meals to be Provided by Funding Source

DADS A&I AAA	<u>0</u>	Title XX	<u>42,000</u>	Title XIX	<u>0</u>	
Program Income	<u>0</u>	Other Funds Eligible Meals	<u>0</u>	Other Funds - Non-Eligible Meals	<u>0</u>	2. <u>42,000</u>

3. Whole Unit Rate (Line 1 divided by Line 2) 3. \$ 6.61 whole cost

Reimbursement Calculation

	DADS A&I AAA & Title XX	Title XIX
4. Projected NSIP per Meal Value	<u>0.69</u>	<u>N/A</u>
5. Rate Less NSIP per Meal Value	<u>\$ 5.92</u>	<u>N/A</u>
6. Mandatory Local Match of 10%	<u>\$ 0.59</u>	
** If Applicable, Match Reduction From the In-kind Match Certification form	<u>\$ -</u>	
Required Cash Match	<u>\$ 0.59</u>	<u>N/A</u>
7. Proposed Meal Rate (Line 3 minus Line 6)	<u>\$ 6.02</u>	<u>\$ 6.61</u>
8. Rate Cap Applicable to Title XIX, Title XX and DADS A&I AAA Common Providers	<u>\$ 4.95</u>	<u>\$ 6.12</u>
9. Excess of Cap Rate Reduction	<u>\$ (1.07)</u>	<u>\$ (0.49)</u>
Accepted Unit Rate for Current Year	<u>\$ 4.95 REIMB. CCARD</u>	<u>\$ 6.12 REIMB. CBA</u>

\*\* If any portion of the required match is in-kind, you must complete an In-Kind Match Certification form.

By signing below, the provider acknowledges that all related records are subject to audit in accordance with contract requirements and all applicable federal and state laws.

N.E.T. Opportunities, Inc  
Legal Name of Contracted Provider

Beverly Logan  
Printed/Typed Name of Signer

Signature

Date

Name of Area Agency on Aging

Region 4  
Department of Aging and Disability Services

Printed/Typed Name of Signer

Printed/Typed Name of Signer

Signature

Signature

Date

Date

21 serving days in month

MONTHLY MEAL COUNT

Beverly

Aug 14	C1	C2	CBA	CCAD-	CCAD+	NO PRGM	CIGNA	UHC
DELTA			383	105	105			
FRANKLIN			292	103	257			
HOPKINS			119	503	507			
RAINS			281	19	59	21		
RED RIVER			1610	583	1133			
TITUS			845	208	439 397	44		
TOTALS	0	0	0	0	0	0	0	0
FROM>TDA	TDA	TDA	TDA	TDA	TDA	TDA	TDA	TDA
DELTA								
FRANKLIN								
HOPKINS								
RAINS								
RED RIVER								
TITUS								
TOTALS	0	0	0	0	0	0	0	0
								*

Titus  
monthly  
total  
meals:  
 $1494 \div 21 =$   
71 daily  
  
 $71 \times 250 =$   
17,750.